

<b>Center Name:</b> Caterpillar Clubhouse Daycare		<b>Address:</b> 4221 Silver Ave SE Albuquerque, NM 87108			<b>Phone:</b> (505)322-2776		
<b>License Number:</b> 166645	<b>Issue Date:</b> 07/1/2017	<b>Expiration Date:</b> 03/26/2018	<b>Type:</b> 2 Star + Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2: 43	Under Age 2: 24	Night Care: 0	Playground: 37	Over 2: 37	Under 2: 8		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed
Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
<b># of Classrooms:</b> 6	<b>Purpose:</b> Semi-Annual		<b>Date:</b> 10/11/2017		<b>Time:</b> 09:00 AM		
<b>Comments</b> The certificate of exemption from school/day care immunization requirement for three siblings expire 5/21/18, the names were provided to center director.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

### Licensure

8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected

### Administrative Requirements

8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Compliance
8.16.2.22 F PERSONNEL RECORDS	Compliance
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected

### Personnel & Staffing

8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Compliance

<b>Center Name:</b> Caterpillar Clubhouse Daycare	<b>License Number:</b> 166645	<b>Date:</b> 10/11/2017
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>		Compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b>		Not Inspected
<b>8.16.2.24 B NAPS OR REST PERIOD</b> <u>Deficiencies</u> A child with a disability or medical condition that requires an unusual sleeping arrangement does not have written authorization from the parent or physician justifying the sleeping arrangement. one infant Regulation: 8.16.2.24B(7)  <u>Corrective Action Plan</u> The parent will be notified that written authorization is required. Date to be Completed: 11/11/2017		Non-compliance
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Compliance
<b>8.16.2.24 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Not Inspected
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>		N/A
<b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>		Compliance
<b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Not Inspected
<b>8.16.2.24 I EQUIPMENT AND PROGRAM</b>		Compliance
<b>8.16.2.24 J OUTDOOR PLAY AREAS</b>		Compliance
<b>8.16.2.24 K SWIMMING, WADING AND WATER</b>		Not Inspected
<b>8.16.2.24 L FIELD TRIPS</b>		Not Inspected
<b>Food Service</b>		
<b>8.16.2.25 B MEALS AND SNACKS</b>		Compliance
<b>8.16.2.25 C MENUS</b>		Compliance
<b>8.16.2.25 D KITCHENS</b> <u>Deficiencies</u> A food; leftover is not properly stored; the item is not labeled and dated. multiple items in fridge and freezer Regulation: 8.16.2.25D(4)  <u>Corrective Action Plan</u> The person responsible for food service will be instructed in proper food storage. deficiency fixed while surveyor was present Date to be Completed: 11/11/2017		Non-compliance
<b>8.16.2.25 E MEAL TIMES</b>		Compliance
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.26 A HYGIENE</b>		Compliance
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b>		Compliance

<b>Center Name:</b> Caterpillar Clubhouse Daycare	<b>License Number:</b> 166645	<b>Date:</b> 10/11/2017
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 C MEDICATION		Not Inspected
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Not Inspected
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		N/A
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 A HOUSEKEEPING		Compliance
8.16.2.29 B PEST CONTROL		Compliance
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		Compliance
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.29 F EXITS AND WINDOWS		Compliance
8.16.2.29 G TOILET AND BATHING FACILITIES <u>Deficiencies</u> The bathroom for toddlers is not accessible; functional. <b>Regulation:</b> 8.16.2.29G(3)  <u>Corrective Action Plan</u> The center will make necessary changes to the bathroom to ensure it is accessible and functional. blockage of toilet removed while surveyor was present <b>Date to be Completed:</b> 11/11/2017		Non-compliance
8.16.2.29 H SAFETY COMPLIANCE		Compliance
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.29 J PETS		N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

SF 1115

10/11/2017

Carl Castro

10/11/2017

Surveyor: Sylvia Foster

Date

Facility Rep: Silvia Vasquez

Date